

MINUTES
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
EAGAR POLICE DEPARTMENT LOCAL BOARD
Eagar Police Department Meeting Room, 174 S. Main Street, Eagar
January 23, 2014 – 7:30 A.M.

PRESENT: Winslow McNeill, Chairman
Michael Sweetser
William Gleeson
David Giddings
Dennis Gilliam
Brett Rigg, Board Counsel (telephonically)
Eva Wilson, Board Secretary

ITEM #1: CALL TO ORDER

Chairman Winslow McNeill called the meeting to order at 7:30 a.m. It was acknowledged that all members of the Eagar PSPRS Local Board are present

ITEM #2: OPEN CALL TO PUBLIC

Local Board Secretary Eva Wilson advised the Local Board that she forwards a copy of the PSPRS Newsletter to them approximately every two months and to forward any questions they may have from the newsletter to her. She added that the information in the newsletters on CORP does not apply to this board.

Ms. Wilson advised the Local Board of an upcoming webinar for Local Boards to be presented on Wednesday, February 12, 2014 from 10:00-11:30 a.m. Sergeant Sweetser stated that if the Board is interested in viewing the webinar, he would set up the meeting in the conference room. Ms. Wilson stated she would e-mail the Board during the first week of February as a reminder.

ITEM #3: UNFINISHED BUSINESS

A. DISCUSSION AND CONSIDERATION TO ACCEPT THE APPLICATION FOR A SEPARATION REFUND FROM THE PSPRS FOR JASON POWELL AS SIGNED ON APRIL 30, 2013

Local Board Secretary Eva Wilson notified the Local Board that Jason Powell has applied for a separation refund and that the Town of Eagar payroll supervisor had signed the *Application for a Separation Refund* Form effective April 30, 2013.

William Gleeson moved to accept the application for refund from the PSPRS for Jason Powell as signed on April 30, 2013. Dennis Gilliam seconded; all were in favor, motion carried unanimously. 5-0

ITEM #4: NEW BUSINESS

A. DISCUSSION AND CONSIDERATION TO APPROVE THE MINUTES OF THE PSPRS LOCAL BOARD OF SEPTEMBER 4, 2013

Michael Sweetser moved to approve the minutes of the PSPRS Local Board of July 23, 2013. David Giddings seconded; all were in favor, motion carried unanimously. 5-0

B. DISCUSSION ON THE RESIGNATIONS OF MATTHEW PORTER AND ROBERT SUGGS FROM THE EAGAR POLICE DEPARTMENT PSPRS

Ms. Wilson notified the Local Board that Matthew Porter has resigned and there has not yet been any attempt to file for a separation refund or transfer of credits from PSPRS. Mr. Porter has not returned to a law enforcement position as of this date so a separation refund application may be considered in the near future. Ms. Wilson will notify the Local Board as Mr. Porter decides what to do with his funds.

Ms. Wilson notified the Local Board that Robert Suggs has taken a police officer position with the Surprise Police Department; however she has not received a transfer of credits application to date. Ms. Wilson will notify the Local Board as she receives the transfer of credits application.

C. CONSIDERATION TO ACCEPT JUSTIN BUTLER'S NEW MEMBERSHIP INTO THE PSPRS THROUGH THE EAGAR POLICE DEPARTMENT EFFECTIVE DECEMBER 10, 2013

Ms. Wilson reported that the membership form for Officer Butler has been processed and is awaiting the PSPRS Local Board's approval for membership.

William Gleeson moved to accept Justin Butler's new membership into the PSPRS through the Eagar Police Department effective December 10, 2013. Michael Sweetser seconded; all were in favor, motion carried unanimously. 5-0

D. CONSIDERATION TO ACCEPT BAUER BROWN'S NEW MEMBERSHIP INTO THE PSPRS THROUGH THE EAGAR POLICE DEPARTMENT EFFECTIVE DECEMBER 10, 2013

Ms. Wilson reported that the membership form for Officer Brown has been processed and is awaiting the PSPRS Local Board's approval for membership.

Michael Sweetser moved to accept Bauer Brown's new membership into the PSPRS through the Eagar Police Department effective December 10, 2013. Dennis Gilliam seconded; all were in favor, motion carried unanimously. 5-0

E. DISCUSSION AND CONSIDERATION TO ACCEPT THE PSPRS 2012 AND 2013 ACTUARIAL REPORTS

Michael Sweetser moved to accept the PSPRS 2012 and 2013 Actuarial Reports. David Giddings seconded; all were in favor, motion carried unanimously. 5-0

F. DISCUSSION AND CONSIDERATION TO ACCEPT THE PSPRS 2012 AND 2013 ANNUAL REPORTS

Michael Sweetser moved to accept the PSPRS 2012 and 2013 Annual Reports. David Giddings seconded; all were in favor, motion carried unanimously. 5-0

ITEM #5: EXECUTIVE SESSION

A. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A2 - DISCUSSION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, INCLUDING THE RECEIPT AND DISCUSSION OF INFORMATION OR TESTIMONY THAT IS SPECIFICALLY REQUIRED TO BE MAINTAINED AS CONFIDENTIAL BY STATE OR FEDERAL LAW – REVIEW OF EAGAR PSPRS MEMBER'S MEDICAL HISTORY

Winslow McNeill moved to go into Executive Session at 7:42 a.m. Michael Sweetser seconded; all were in favor, motion carried unanimously. 5-0

Winslow McNeill moved to reconvene into the Special Meeting at 7:45 a.m. William Gleeson seconded; all were in favor, motion carried unanimously. 5-0

RECONVENE INTO SPECIAL SESSION

B. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION

Winslow McNeill moved to approve PSPRS member Justin Butler's medical history preexisting conditions report as presented. William Gleeson seconded; all were in favor, motion carried unanimously. 5-0

Winslow McNeill moved to approve PSPRS member Bauer Brown's medical history preexisting conditions report as presented. Michael Sweetser seconded; all were in favor, motion carried unanimously. 5-0

ITEM #6: SIGNING OF DOCUMENTS

Chairman McNeill signed the minutes of September 4, 2013. (Board Secretary Eva Wilson has signed and forwarded PSPRS membership forms.)

ITEM #7: ADJOURNMENT

Michael Sweetser moved to adjourn the meeting at 7:47 a.m. Winslow McNeill seconded; all were in favor, motion carried unanimously and the meeting adjourned. 5-0

Chairman