



## NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE: Sealed Bid

SERVICES SOUGHT: Construction of Metal Building- Firehouse

RESPONSE DUE DATE AND TIME: **May 1, 2024, 2:00 p.m.**

LOCATION: Town of Eagar  
Town Clerk's Office  
22 W 2<sup>nd</sup> Street  
Eagar, AZ 85925

### SCOPE OF WORK:

The Town of Eagar is soliciting bids from Licensed General Contractors to form and pour, per engineered plans, a concrete foundation, construct a metal building per engineered drawing, provide material and finish inside per included plans. The Round Valley Fire and Medical Station is identified as Bid: 2024-03 and located at 111 Butler St, Eagar, Arizona, 85925. A picture of the general appearance is provided. The Round Valley Fire and Medical building is located within a residential area; therefore, adherence to all local and state ordinances for work hours and noise levels shall be enforced.

### GENERAL INSTRUCTIONS:

**Method of Submittal:** Mail Delivery, In Person, or  
Email.  
Fax bids **are not** acceptable.

**Submittal Documents Required:** See Below

**Contact Person:** Jessica Vaughan  
Town Clerk  
[j.vaughan@eagaraz.gov](mailto:j.vaughan@eagaraz.gov)  
Phone: (928) 333-4128 \*231

## ***PROPOSAL DUE: May 1, 2024 at 2:00pm***

### **TOWN OF EAGAR REQUEST FOR SEALED BID**

#### **Metal Building- Firehouse**

#### **PROPOSER'S CLARIFICATION**

By submitting a proposal, the proposer certifies that this request for bid has been fully read and that the proposer understands the proposal method. The bidder should have full knowledge of the scope, nature, and quality of work to be performed.

#### **PROPOSAL PROCESS**

The proposal process will consist of a general description of work and material provided by contractor and an estimated timeline for work completion. The following should be included in your written proposal.

#### **THE PROVIDED STRUCTURE REQUIREMENTS**

**Metal Building Package provided by The Town- see enclosed**

- See provided plans for all aspects of the building.
- Installation of (6) garage / bay doors

#### **PLUMBING SPECS- Commonly recognized plumbing materials with the fixtures listed below.**

- Delta "Saylor" centerset lav faucet in chrome: Model # 2535-MPU-DST-R
- Delta "Windemere" tub and shower valve in chrome: Model # BT14496
- Delta "LeLand" kitchen faucet- stainless: Model # 9178-AR-DST
- Elkay SS kitchen sink: Model # DSE 23322-1
- American Standard "Cadet" ADA compliant toilet: Model # 215AA.104 in white
- Aquatic Shower only stall: Model # 1603-CTGN right or left hand set in mortar
- Navien NPE-240 A2 On-Demand water heater with insulated recirculation to kitchen-living quarters
- 50 gal propane water heater – Office side

#### **IMPORTANT: COST PROPOSALS MUST LIST OUT COSTS AS DESCRIBED TO CLEARLY IDENTIFY COST BY ELEMENTS BELOW:**

- Total Cost
- Material costs
- Sales Tax
- 20% Deposit to Construction Company upon start

#### **REFERENCES**

Proposals should include a brief history and introduction of the company or firm, and the firm's understanding of the services to be performed. References preferred.

#### **EVALUATION OF PROPOSALS**

A panel of Town of Eagar staff and representatives will review the written proposals. The Town of Eagar Town Manager will negotiate a final design and contract with the vendor rated first for the

project. Overall responsiveness to the Request for Sealed Bids is an important factor in the evaluation process. Overall cost, timeline, and qualifications will be the deciding factors.

Evaluation of proposals will be based on:

- Responsiveness to the Sealed Bid Request and the criteria
- Ability to meet budget, although cost will not be the sole deciding factor.

The final award will be made by the Town of Eagar Town Council. No other officer or agent may obligate or bind The Town of Eagar.

### PROPOSAL REJECTION

The Town of Eagar reserves the right to reject any or all proposals and to accept or reject any part of any proposal. It also reserves the right to waive any technical defects or minor irregularities, which in its discretion, is in the best interest of the Town of Eagar

### PROPOSAL DEADLINE

The deadline for receiving proposals is **2:00 pm on May 1, 2024**. Proposals should be signed by an authorized individual to bind the firm and must be valid for at least 90 days. for clarification of any questions on the drawings, specifications, and site conditions call Brannon Eagar at 928-333-4128 ext. 230.

Please submit the proposal to:

Town of Eagar  
Metal Building- Fire House  
Jessica Vaughan, Town Clerk  
[j.vaughan@eagaraz.gov](mailto:j.vaughan@eagaraz.gov)  
Phone: (928) 333-4128 \*231

Total Cost \$ \_\_\_\_\_

Materials Cost \$ \_\_\_\_\_

Sales Tax \$ \_\_\_\_\_

**(Town is NOT tax exempt)**

20% Start Deposit \$ \_\_\_\_\_

### SCHEDULE

- Request for Sealed Bids published by April 12th and 19<sup>th</sup>, 2024 in Newspaper and online.
- **Proposals must be received no later than 2:00pm on Wednesday, May 1, 2024.**
- Award(s) approximately May 7, 2024
- Contract(s) approximately May 14, 2024
- Preferred construction period will be June-Aug/Sept 2024

### ADDITIONAL INFORMATION

- If additional work is required/requested by the Town hourly rate per man is required.
- All change orders and cost thereof will require Town Managers signature to verify approval.