



**TOWN OF EAGAR**  
**REGULAR TOWN COUNCIL MEETING**

**APRIL 4, 2023 at 6:00 PM**

**COUNCIL CHAMBER, 22 WEST 2ND STREET**

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**MINUTES**

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Mayor Steve Erhart called the regular meeting to order and welcomed those present. Mayor Erhart requested that the record show all Councilmembers are present. Mayor Steve Erhart led the Pledge of Allegiance and Councilman Ray Hamblin offered the invocation.

COUNCIL PRESENT:           Steve Erhart  
                                    Marsha Tucker  
                                    Debra Seeley  
                                    Brandon Slade  
                                    Bryce Burnham  
                                    Ray Hamblin  
                                    John Phelps

COUNCIL ABSENT:

**5. SUMMARY OF CURRENT EVENTS**

Bryce Hamblin, Town Manager reported to council that the new Finance Director David Lamm will be starting on April 17<sup>th</sup>.

**6. OPEN CALL TO THE PUBLIC**

Kay Dyson stated to the council that May 13<sup>th</sup> is the Round Valley Day of Service put on by the Family Values Coalition. They will have different projects going on and if you know of anyone needing assistance, please refer them to Shane Phillips.

**7. CONSENT AGENDA**

- A. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MEETING MINUTES FROM MARCH 2023
- B. APPROVAL OF FEBRUARY 2023 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF FEBRUARY 2023 FINANCIAL REPORT AND SALES TAX REPORT

D. APPROVAL TO PROCLAIM APRIL 28, 2023, AS ARBOR DAY WITHIN THE TOWN OF EAGAR

E. APPROVAL TO PROCLAIM APRIL "FAIR HOUSING MONTH"

Councilwoman Debra Seeley made a motion to approve the consent agenda. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

## **8. NEW BUSINESS**

A. APPROVAL OF SPECIAL EVENT LIQUOR LICENSE TO THE ROUND VALLEY RODEO TO BE USED DURING THE FOURTH OF JULY RODEO AT THE RODEO GROUNDS

Jessica Vaughan, Town Clerk reported to council that this is an event that happens every year and that the Rodeo Committee is asking to have a Special Event Liquor license approved for the rodeo.

Vice- mayor Marsha Tucker made a motion to approve the special event liquor license to the Round Valley Rodeo to be used during the fourth of July at the Rodeo Grounds. Councilor John Phelps seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

B. DISCUSSION AND POSSIBLE ACTION TO APPROVE SPONSORING A QUEEN BUCKLE IN THE AMOUNT OF \$200 FOR THE ROUND VALLEY RODEO

Jessica Vaughan reported to council we have been sponsoring the Queen Buckle now for a few years and have been asked to sponsor again.

Councilwoman Debra Seeley made a motion to approve sponsoring a queen buckle in the amount of \$200 for the Round Valley Rodeo. Vice-mayor Marsha Tucker seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart

Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

C. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2023-02  
DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICALLY SUBMITTING THE  
FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE AUDITOR  
GENERAL

Bryce Hamblin reported that this is a yearly report that gets submitted to the Auditor General and with us being down a director at the moment we have to have someone designated to submit the 2022 reports.

Councilwoman Debra Seeley made a motion to approve Resolution 2023-02 designating the chief fiscal officer for officially submitting the fiscal year 2022 expenditure limitation report to the Auditor General. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

D. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF  
HYDROSEEDING MATERIAL NOT TO EXCEED \$20,000

Bryce Hamblin reported that we need to purchase hydro-seeding material for the pond and park but wanting to purchase extra to hydro-seed some areas like the Rec Center, Cemetery, and use some for erosion control. We will also have some extra on hand.

Councilor John Phelps asked if this is going to be a one-time purchase? Mr. Hamblin responded yes, a one-time purchase.

Councilor John Phelps asked when we the Town was planning on hydro-seeding? Mr. Hamblin stated this Spring/Summer.

Councilor Ray Hamblin made a motion to approve the purchase of hydroseeding material not to exceed \$20,000. Councilor John Phelps seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade

Bryce Burnham  
Ray Hamblin  
John Phelps

## 9. EXECUTIVE SESSION

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S § 38-431.03.A4 DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSION CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION- **LEASE AGREEMENT FOR BROADBAND**
- B. EXECUTIVE SESSION AS ALLOWED BY A.R.S § 38-431.03.A1 DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER OR APPOINTEE OR EMPLOYEE MAY DEMAND THAT THE DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING. THE PUBLIC BODY SHALL PROVIDE THE OFFICER, APPOINTEE OR EMPLOYEE WITH WRITTEN NOTICE OF THE EXECUTIVE SESSION AS IS APPROPRIATE BUT NOT LESS THAN TWENTY-FOUR HOURS FOR THE OFFICER, APPOINTEE OR EMPLOYEE TO DETERMINE WHETHER THE DISCUSSION OR CONSIDERATION SHOULD OCCUR AT A PUBLIC MEETING- **TOWN MANAGER**

Councilwoman Debra Seeley made a motion to move into executive session [at 6:16 pm].  
Councilor Brandon Slade seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

Councilwoman Debra Seeley made a motion to move into regular session [at 6:49 pm].  
Councilor Brandon Slade seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin

John Phelps

**10. RECONVENE INTO REGULAR SESSION**

- A. DISCUSSION OR POSSIBLE ACTION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION- ITEM A

No motion

- B. DISCUSSION OR POSSIBLE ACTION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION- ITEM B

Vice-mayor Marsha Tucker made a motion to go ahead and put an ad out for Town Manager and accept Bryce's willingness to work with the new manager. Councilwoman Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

**11. SIGNING OF DOCUMENTS**

**12. ADJOURNMENT**

Councilor Bryce Burnham made a motion to adjourn at [at 6:50 p.m.]. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart  
Marsha Tucker  
Debra Seeley  
Brandon Slade  
Bryce Burnham  
Ray Hamblin  
John Phelps

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

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CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on April 4, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

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Jessica Vaughan, Town Clerk/Event Coordinator