

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING & PUBLIC HEARING
22 W. 2nd St., Eagar, AZ
August 16, 2022 – 6:00 P.M.**

Mayor Bryce Hamblin called the Regular meeting to order and welcomed those present. Mayor Hamblin requested that the record show all Councilmembers are present. Mayor Bryce Hamblin led the Pledge of Allegiance and Councilor Reece Hadlock offered the invocation.

COUNCIL PRESENT: Bryce Hamblin
Steve Erhart
Debra Seeley
Marsha Tucker
Reece Hadlock
John Phelps
Randy Nicoll

COUNCIL ABSENT:

STAFF PRESENT: Jessica Vaughan, Town Clerk/Events Coordinator
Brett Rigg, Town Attorney
Britney Reynolds, Community Development Coordinator
Chancy Nutt, Finance Director
Shane Bevington, Chief of Police
Joshua Polk, Police Officer
Clinton Maly, Police Officer
Adam Craig, Public Works Director

ITEM #5: SUMMARY OF CURRENT EVENTS

Jessica Vaughan, Town Clerk stated that Halloween-ie is being moved to Ramsey Park and will be on October 29th, 2022

Shane Bevington, Police Chief stated that councilmember Marsha Tucker called him to inform him that she had witnessed a child almost being hit by a vehicle on 2nd Street and Butler Street. Purposing that this item be on the next council meeting for discussion.

ITEM #6: OPEN CALL TO THE PUBLIC

Terry Shove stated that the big raffle for the Chamber and Boy's and Girls Club has been extended. School started and I have been visiting the schools the middle school gym has been painted, we separated the 5th graders for the older classes, placed a door system at the middle school, new lights in the dome, locker rooms for varsity has been re-done, and Little Colorado Meats website is up and running.

Wanda Stevens stated that she just wants to thank Britney and Adam for coming to the rescue when she had flooding they did an amazing job.

ITEM #7: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD JUNE AND JULY 2022
- B. APPROVAL OF JULY 2022 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF JULY 2022 FINANCIAL REPORT AND SALES TAX REPORT

Vice-mayor Steve Erhart made a motion to approve the consent agenda. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Marsha Tucker
Reece Hadlock
John Phelps
Randy Nicoll

ITEM #8: PRESENTATION

- A. CONGRATULATIONS TO OFFICER CLINTON MALY ON HIS ACCOMPLISHMENT FOR MAKING THE WHITE MOUNTAIN REGIONAL SPECIAL RESPONSE TEAM

Chief Bevington presented an award to Officer Clinton Maly for making the White Mountain Regional Special Team not only that but also for his outstanding service over the summer Officer Maly has executed a lot of search warrants and has been able to get a lot of drugs off the streets.

ITEM #9: NEW BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION TO APPOINT AN INTERIM TOWN MANAGER FOR THE TOWN OF EAGAR

Mayor Hamblin asked where the job posting for the Manager position is posted at?

Jessica Vaughan, Town Clerk stated the paper, website, facebook, managers association, and the league.

Mayor Hamblin stated for now there will need to be an Interim Town Manager until one can be hired. For the most part staff is running there own departments it would just be in the event of

staff issues arising. We have already beat the record for issues that have arose in the first week a manager has been gone. We need appoint someone in the meantime.

Vice-mayor Steve Erhart made a motion to appoint Mayor Bryce Hamblin as interim town manager. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Marsha Tucker
Reece Hadlock
John Phelps
Randy Nicoll

B. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2022-08 CANVASS OF THE ELECTION

Mrs. Vaughan stated that the Board of Supervisors canvassed the election yesterday. The numbers that are in the packet did change a little bit but not by much. Home Rule did pass and those that were elected are Marsha Tucker, Bryce Burnham, Ray Hamblin and Brandon Slade. Town Code does state that they do not take office until the first regular meeting after the General Election tentatively that would be December 6th

Vice-mayor Steve Erhart made a motion to adopt Resolution 2022-08 to canvass the election. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Marsha Tucker
Reece Hadlock
John Phelps
Randy Nicoll

C. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2022-10 TO UPDATE AUTHORIZED SIGNORS FOR NATIONAL BANK ACCOUNTS

Mrs. Vaughan stated that this is just a housekeeping item since we have hired a new Finance Director she will be added and we will have to bring it back in December when Steve Erhart is not on council and it will be updated again.

Councilor Debra Seeley made a motion to adopt Resolution 2022-10 to update signors for National Bank Accounts. Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin

Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

**D. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF
NEW BLEACHERS FOR THE REC CENTER**

Adam Craig, Public Works Director stated the bleachers are a Sourcewell contract. We are needing bleachers for the Rec Center. The ones we borrow from the county are falling apart and it takes the crew an entire day to get them moved. Shipping would be at \$8600 but according to the company a 30 foot flat bed should fit the bleachers.

Mayor Hamblin stated to look and see what a hot shot would cost possibly reach out to Ray Hamblin and other companies.

Councilor Reece Hadlock made a motion to approve the purchase of new bleachers for the Rec Center. Vice-mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

**E. DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF
SOFTWARE FOR ARC G.I.S. SYSTEM FROM SUNRISE ENGINEERING**

Britney Reynolds, Community Development stated that we use ESRI to map our infrastructure and cemetery. The \$20,000 you see would be setting it all up and the \$950 would be yearly and would save the town \$4500. We would be getting better training for public works, and the clerks office for the cemetery.

Vice-mayor Steve Erhart made a motion to approve the purchase of software for ARC G.I.S. System from Sunrise Engineering. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker

John Phelps
Randy Nicoll

**F. DISCUSSION AND POSSIBLE ACTION TO AWARD BIDS FOR PORTIONS OF
AND OR ENTIRE PROJECT OF THE BUTLER STREET PROJECT**

Mayor Hamblin stated we received one bid it came in significantly lower than Sunland at \$3.4 million approximately that would be for the entire project not just the concrete. We are supposed to have a post bid meeting hopefully next week. They will do some concrete through the winter and will use some blankets. If they do just concrete right now do we know what that number is?

Chancy Nutt, Finance Director stated that the rough estimate is 1.2 million depending on travel.

Mayor Hamblin stated in the contract that if concrete prices come down that our price will go down. Once drainage is moved it will be a dirt road it will be a foot to a foot and a half down. We are not guaranteeing that the curb and sidewalk will be done this winter.

Mrs. Reynolds stated that weather is a concern, and they want to make sure everything is done right.

Councilor Randy Nicoll made a motion to accept bid for entire project for a maximum of \$3.4 million dollars. Vice-mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

**G. DISCUSSION AND POSSIBLE ACTION TO GO OUT TO BID TO REDO THE
EXTERIOR OF THE RACQUETBALL COURT AND GO OUT TO BID TO
REPLACE THE ROOF OF THE EAGAR POLICE DEPARTMENT AND TOWN
HALL**

Mayor Hamblin stated that in the packet there are some options to look at. The metal roof estimate came in at about \$124,000 which is better than what the last company estimated.

Mrs. Vaughan stated the last company estimated \$551,475

Councilman Nicoll stated to look at standing seam and shingles.

Mr. Craig stated that metal will be cheaper and easier.

Mayor Hamblin asked if this is something will fit in the budget?

Ms. Nutt stated that yes it is within the budget.

Mr. Craig stated that Town Hall roof is leaking like crazy and we have done everything to stop it with no luck.

Councilor Randy Nicoll made a motion to approve to go out to bid for the exterior of the racquetball court for metal siding and roof for the police department and town hall bid to be for standing seam 26 gauge and nor-clad 29 gauge. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

H. DISCUSSION AND POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ARIZONA AND THE TOWN OF EAGAR FOR THE MAIN STREET LIGHTING PROJECT

Mrs. Reynolds stated that this agreement is for both sides of Main Street in the amount of \$995,207 any overrun would be the towns expense.

Vice-mayor Erhart asked if the crosswalk we have planned by Sonic are they willing to work with us on location?

Mrs. Reynolds stated that yes, they are both running through NACOG and they are aware. Plan is to go out for bid for engineering and then we will start looking at different options.

Vice-mayor Steve Erhart made a motion to approve Intergovernmental Agreement between the State of Arizona and The Town of Eagar for the Main Street Lighting Project. Councilor Randy Nicoll seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

I. DISCUSSION AND POSSIBLE ACTION TO APPROVE
INTERGOVERNMENTAL AGREEMENT BETWEEN NAVAJO AND APACHE
COUNTY AND THE TOWN OF EAGAR FOR THE WHITE MOUNTAIN
REGIONAL SPECIAL RESPONSE TEAM

Chief Shane Bevington stated that we are needing permission to enter this agreement so that officer Maly can participate in the Special Response Team. The membership is \$3500 a year that will cover all his ammunition, equipment, and 12 hours of advanced training. With him being on the team if we have to call them out to Eagar, they will not bill us for the services.

Councilor Debra Seeley made a motion to approve Intergovernmental Agreement between Navajo and Apache County and The Town of Eagar for the White Mountain Regional Special Response Team. Vice-mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

J. DISCUSSION AND POSSIBLE ACTION TO APPROVE
INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF EAGAR
AND THE TOWN OF SPRINGERVILLE FOR TEMPORARY CO-LOCATION
AND SHARED COURT SERVICE

Brett Rigg, Town Attorney stated that we were approached by Springerville to combine the Springerville and Eagar Magistrate courts temporarily until they get their judge in February. Judge Gunnels will receive the same compensation as Judge Gregory.

Mayor Hamblin asked how our clerk would be getting compensated and will she need more hours?

Judge Gunnels stated that the county reimburses his clerks, and that the Eagar court clerk can handle the workload.

Chris Collopy stated that they are aware the clerk will need compensated, and we will do whatever we need to so that she is.

Mayor Hamblin stated he will meet with Mr. Collopy and get it all set.

Vice-mayor Steve Erhart made a motion to approve Intergovernmental Agreement between The Town of Eagar and The Town of Springerville for temporary co-location and shared court service. Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

K. DISCUSSION AND POSSIBLE ACTION TO WITHDRAW APPLICATION FOR ROBERTSON HOLLOW

Mrs. Reynolds stated that a letter was written to Department of Emergency and Military Affairs (DEMA) to allow us to cancel this project due to staffing limitations, and projects we are currently working, and the time frame. DEMA representative stated if we sent this in with minutes, they would be willing to move forward and cancel without repercussions. There was an issue potentially with the prior owner and the easement this will not hinder that in any way.

Councilor Randy Nicoll made a motion to withdraw application for Robertson Hollow. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

L. DISCUSSION AND POSSIBLE ACTION TO APPROVE BECKY CROSBY FOR A TERM OF THREE YEARS ON THE PLANNING AND ZONING COMMISSION

Councilor Debra Seeley made a motion to approve Becky Crosby for a term of three years on the Planning and Zoning Commission. Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

ITEM #10: PUBLIC HEARING

Vice-mayor Steve Erhart made a motion to move into Public Hearing at [6:48 p.m.]. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

A. PUBLIC HEARING TO APPROVE FINAL BUDGET FOR FISCAL 2022-2023

Ms. Nutt stated that this is the final budget Matt and Lars worked on budget and presented it back in July. Tonight, we ask that you pass a resolution adopting the budget. The documents in your packet are the state documents that are submitted to the Auditor General as well as posted to the public.

No members of the public had questions.

B. PUBLIC HEARING FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TO AMEND BUTLER STREET CDBG PROJECT

Mrs. Reynolds stated that previously we adopted a resolution for South Butler Street. With the scope of the project, I submitted it to the agency they did have concerns about the extra paperwork and guidelines. Asking to first cancel the January 4th, 2022, Resolution that stated we would receive CDBG funds for South Butler Street. The secondary project we had at that time would be to do ADA compliant bathrooms at Ramsey Park.

C. PUBLIC HEARING FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZEN AND PUBLIC DISCUSSION WITH PRIORITIZATION OF THE ADA COMPLIANT BATHROOM AT RAMSEY PARK PROJECT

Mrs. Reynolds stated that the bathrooms at Ramsey Park currently are not ADA compliant. We do not have to change a lot of the current bathroom because of the size it would be just changing the existing building.

No members of the public had questions.

Vice-mayor Steve Erhart made a motion to move back into Regular meeting at [6:54 p.m.]. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock

Marsha Tucker
John Phelps
Randy Nicoll

A. DISCUSSION OR POSSIBLE ACTION OF ANY ACTION DEEMED NECESSARY
FROM PUBLIC HEARING- ITEM A

Councilor Reece Hadlock made a motion to approve the final budget for fiscal 2022-2023.
Councilor Randy Nicoll seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

B. DISCUSSION OR POSSIBLE ACTION OF ANY ACTION DEEMED NECESSARY
FROM PUBLIC HEARING- ITEM B

C. DISCUSSION OR POSSIBLE ACTION OF ANY ACTION DEEMED NECESSARY
FROM PUBLIC HEARING- ITEM C

D. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2022-09 CDBG
GRANT FOR RAMSEY PARK BATHROOMS ADA REHABILITATION

Councilor Randy Nicoll made a motion for items B, C, and D to withdraw from the previous
CDBG Resolution and to approve Resolution 2022-09 to rehab the Ramsey Park bathrooms.
Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

E. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2022-11 FISCAL
YEAR 2022-2023 FINAL BUDGET

Councilor Reece Hadlock made a motion to approve Resolution 2022-11 fiscal year 2022-2023
final budget. Councilor Marsha Tucker seconded; all were in favor, motion carried unanimously.
7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

ITEM #12: ADJOURNMENT

Vice-mayor Steve Erhart made a motion to adjourn the meeting [at 6:57p.m.] Councilmember Randy Nicoll seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps
Randy Nicoll

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting and Public Hearing of the Town of Eagar, Arizona held on August 16, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Jessica Vaughan, Town Clerk/Event Coordinator